

Patron : Sr. Alice K.T.,
Secretary,
Auxilium College.

Convener : Dr. (Sr.) Jaya Santhi R.,
Principal,
Auxilium College.

Co- conveners : Sr. Sumathi M.,
&
Dr.(Sr.) Amala Valarmathy A.,
Vice Principals (Shift I & II),
Auxilium College.

Co - ordinator : Dr. Sujatha L.,
Asst. Prof., PG & Research
Dept. of Mathematics,
Auxilium College.

ORGANIZING COMMITTEE

The Members of the Board of Management,
Auxilium College (Autonomous), Vellore.

&

Ms. Swapnali Kadam,
Tamil Nadu Training Coordinator,
Spoken Tutorial Project, NMEICT, MoE,
IITBombay.

EXECUTIVE MEMBERS

Ms. N. Sivaranjini, Asst. Prof., Dept. of BCA (Shift I)
Ms. P. Janani, Asst. Prof., Dept. of Comp. Sci.
Dr. R. Shobana, Asst. Prof., Dept. of BCA (Shift I)
Dr. K. Deeba, Asst. Prof., Dept. of BCA (Shift II)

NO REGISTRATION FEE

**Online test will be conducted
&
E-certificate will be provided by
Spoken Tutorial, IIT Bombay**

**Communication Platforms
WhatsApp & Telegram**

Registration Link:

<https://forms.gle/Awk2gxazsDs8tnFb9>

Last Date for Registration: 25.05.2022



Spoken**Tutorial**

**A Two - Week Online
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26.05.2022 - 10.06.2022

Organized by

**The Board of Management
Auxilium College
(Autonomous)**

(Accredited by NAAC with A+ Grade with
CGPA 3.55 out of 4 in the 3rd Cycle)
Gandhi Nagar, Vellore - 632006
Tamil Nadu, India.

www.auxiliumcollege.edu.in

In Association with

**Spoken Tutorial
IIT Bombay**

ABOUT AUXILIUM COLLEGE

Auxilium College founded in 1954 is the first women's College in Vellore District and was affiliated to Madras University then and now affiliated to Thiruvalluvar University. Auxilium College has been granted the status of Autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008. The College has been accredited by the National Assessment and Accrediation Council (NAAC) with A+ Grade in 2003 and Re-accredited with A Grade with a CGPA of 3.41 out of 4 in 2010 and with A+ Grade with CGPA of 3.55 out of 4 in 3rd Cycle in 2016. In the Education World India Autonomous College Rankings 2020-2021, Auxilium College has secured 24th rank among the India's top ranked Private Autonomous Colleges. The Vision of the College is to empower young women through education. The Mission is to impart higher education to the economically weak, socially backward and needy students of Vellore and neighbouring districts. It is a minority institution established and administered by the Daughters of Mary Help of Christians commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church.

ABOUT FDP

LibreOffice is a powerful and free office suite used by millions of people around the world. It was first released on 28th September, 2010 by 'The Document Foundation'. The first stable version was released on 25th January, 2011. It runs on Microsoft Windows, MacOS and Linux.

The Software suite includes:

Writer: Word processor, Compatible with Microsoft Word.

Calc: Spreadsheet editor, Compatible with Microsoft Excel.

Impress: Presentation software, Compatible with Microsoft PowerPoint.

Base: Database Management, Compatible with Microsoft Access.

Draw: Vector graphics editor.

Math: Mathematical formula creation and editing.

The FDP focuses on

- Writing Letter
- Documentation
- Creating Spreadsheets
- Tables
- Making Presentations
- Desktop Publishing

ABOUT SPOKEN TUTORIAL IIT BOMBAY

Spoken Tutorial is a multi - award winning educational content portal. Here one can learn various Free and Open Source Software (FOSS) all by oneself. The courses are simple and easy to follow even for a beginner but they also meet the growing needs of the learner.

Spoken Tutorial Project is funded by the National Mission on Education through Information and Communication Technology (ICT), launched by the Ministry of Human Resources and Development (MHRD), Government of India, to promote IT literacy through open source software. It is endorsed by AICTE and UGC, also comes under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMTT) and Swayam Platform.

For further details contact:

The Co-ordinator

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